



**Baltimore County
Soil Conservation District**

1114 Shawan Road, Suite 4
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SMALL POND APPROVAL

Name of Project

Small Pond Approval #

Sediment Control Approval #

As authorized by Section 5-503 of the Environment Article, Annotated Code of Maryland, The Baltimore County Soil Conservation District hereby approves the plans and specifications for _____, hereinafter referred to as Owner, to construct a pond located at _____.

The term “owner” used throughout this small pond approval agreement, and the attached operation and maintenance plan guidelines refers to the original permittee, and any heirs, successors, or assigns.

This approval is issued under the following conditions and is subject to all laws, regulations, and criteria adopted by the Water Management Administration, Dam Safety Division, of the Maryland Department of the Environment or the Baltimore County Soil Conservation District (District). Non-Compliance with these conditions shall be cause for withdrawal of our approval and notification to the Dam Safety Division:

1. The District approval of small pond plans and stormwater management (SWM) plans shall expire three (3) years from the approval date unless construction has started; (Stormwater management facilities will require a county SWM permit prior to initiating construction). The approval may be extended to five (5) years from the approval date when construction has been initiated within the first three (3) years of the approval date. If construction has not been completed at the end of the approval period, plans will be required to be re-submitted for recertification (renewal). This policy regarding plan expiration and plan extension will also pertain to dual-purpose sediment basins (ie. small ponds used as sediment basins initially, then converted to permanent small pond facilities). If a site is under construction at the end of the three (3) year approval period which utilizes a dual-purpose sediment basin, the plan will be subject to re-submittal for an extension at the discretion of the Baltimore County Department of Permits, Approvals and Inspections (PAI), Sediment Control. (Requirements for extensions will be handled on a case by case basis.) Once PAI has issued a directive to convert a dual-purpose sediment basin to the permanent facility, conversion must be completed within two (2) years. Completion is defined as as-built approval, which entails technical approval of as-builts, and as-built field inspection by Baltimore County Department of Environmental Protection and Sustainability (DEPS).

- 2. Construction shall be in strict accordance with Natural Resources Conservation Service criteria for pond construction and the terms of this approval. The location, dimensions and type of all structures, as well as any excavation or filling shall be in accordance with the aforementioned plans submitted by the applicant, unless written approval for any proposed change is granted by the District.**
- 3. The owner, or the engineer, will notify the District promptly in writing when construction is begun and when construction is completed.**
- 4. The owner shall engage a registered professional engineer experienced and qualified in the field of dam design and construction and shall be designated as the engineer-in-charge. Within 30 days of the completion of construction, the engineer-in-charge that designed the structure shall provide the District with an as-built plan and shall certify, with the engineer's seal, that the pond was constructed as shown on the as-built plans.**
- 5. It is the applicant's responsibility to develop and implement a plan to control sedimentation and erosion during pond construction. A sediment control plan adhering to District guidelines for grading and sediment control plan preparation and plan review shall be approved in conjunction with the pond design plans. The approved plan shall be implemented prior to the start of construction.**
- 6. The owner shall be responsible for operating and maintaining the pond in the approved completed condition so as to ensure proper functioning of the structure and protection of adjoining properties. (The Operation and Maintenance plan is to be attached to this approval letter)**
- 7. The owner is responsible for the safety of the dam, the necessary surveillance and inspections as detailed in the approved operation and maintenance plan. The owner shall promptly notify the Dam Safety Division or the District of significant changes in conditions.**
- 8. If the dam is not constructed, operated or maintained in full compliance with this approval the owner shall remove or repair all or any part of the structure at its sole cost and expense as may be directed by the Dam Safety Division or the District.**

Acceptance Clause

1. This approval and its conditions are accepted.
2. Permission is hereby granted to representatives of the District to enter in or upon the subject premises at any reasonable time for the purpose of conducting a preliminary feasibility investigation, observing construction progress and reviewing the completed structure.
3. Designate Engineer-in-charge below.

Name (printed) Engineer-in-charge.

Company

Address

Phone

Accepted by: _____

Owner (Print Name)

_____ Date

Owner (Sign Name)

_____ Date

Address

Phone

BALTIMORE COUNTY SOIL CONSERVATION DISTRICT

Supervisor

Or Authorized Agent: _____

Signature

_____ Date